



TREEHOUSE OUT OF SCHOOL CLUB



Registration Form

Name of Child:

Breakfast Club (7.45am-8.45am)

Please tick days required:

£4.00 per session	7.45am-8.45am
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

Breakfast Club (7.30am-8.45am)

Please tick days required:

£5.00 per session	7.30am-8.45am
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	

I understand that these places will be reserved for my child each week and any cancellations within 48-hours notice will be charged for.

After-School Club (3pm-6pm)

Please tick all sessions required:

	3pm-4pm	4pm-4.30pm	4.30pm-5pm	5pm-5.30pm	5.30pm-6pm
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

I understand that these places will be reserved for my child each week and any cancellations within 48-hours notice will be charged for.

Charges

Breakfast Club

£4 per session (7.45am-8.45am)

This cost includes breakfast which will consist of a range of cereals, toast and fruit juices. On occasion other breakfast items such as waffles, pancakes, pastries, etc. will also be available.

£5 per session (7.30am-8.45am)

We are now offering an earlier start time to Treehouse Breakfast Club. This cost includes an extra 15 minutes of care and will also consist of a range cereals, toast and fruit juices. Other breakfast items listed above will also be available on occasion.

After-School Club

£4 for the first hour and then £2 for each half an hour, or part thereof, until 6pm.

(£2 reserve fee will be charged for the period 3pm-4pm if your child attends an after-school club run within the school).

A light snack will be available for all children attending the Treehouse after-school club between 3pm-4pm. A more substantial snack will be served just after 4pm to all those children remaining in the club at this time. A menu will be available in Treehouse at the start of each term.

Payments

Invoices will be issued monthly by the school and a £5 administration fee will be added to any unpaid invoices after 14 days. Please pay your invoice via your online Agora account using the 'Clubs' tab.

Cancellation

Treehouse operates a 48-hour cancellation policy. If sessions are cancelled with less than 48 hours notice, full charges will be incurred.

Late collection

It is important that pick up does not go beyond 6pm. Please note that we will charge £10 for each 10 minutes, or part thereof, after 6pm.

Contact Details

For all enquiries:	School Office	01480 860743 (8.30am-3.30pm)
	Treehouse	01480 861443 (7.30am-8.30am & 3.30pm-6pm)

On no account should staff at Treehouse be contacted on their personal mobile phones.

Kimbolton Primary Academy holds contact and medical/allergy information for your child and this information will be shared with Treehouse. If you need to notify Treehouse about any additional information, please give details below:

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After-School Club Collection Arrangements

Please provide names and mobile telephone numbers for all people who are authorised to collect your child from the Treehouse after-school club:

Name	Telephone Number

Parent Name:

Parent Signature:

Date: